

受付番号票貼付欄
Reception Number Ticket Affixing Blank

合同会社清算終了登記申請書
Application for Registration of Completion of Liquidation of Limited
Liability Company

1. 会社法人等番号
Corporate Identification

フリガナ
Furigana

1. 商号
Trade name

1. 本店
Head Office

1. 登記の事由 清算終了
Reason for Registration Completion of liquidation

1. 登記すべき事項
Matters to be Registered

「登記記録に関する事項」令和○年○月○日清算終了
“Matters relating with registration records:” Liquidation completed on [Month] [Day],
[Year]

社員が承認した日を記載してください。
Please provide the date of approval from the members.

1. 登録免許税 金 円
Registration and License Tax yen

1. 添付書類
Attachments
清算終了承認書 1 通
Written Approval of Completion of Liquidation 1 copy
委任状 1 通
Power of attorney 1 copy

上記のとおり、登記の申請をします。
We hereby apply for registration as described above.

令和 年 月 日
[Month] [Day], [Year]

申請人(本店)
(商号)
Applicant(Head Office)
(Trade name)

清算人(住所)
(氏名)
Liquidator(Address)
(Name)

連絡先の電話番号
Phone number for Contact

法務局 支 局 御中
出張所
TO: Legal Affairs Bureau

Branch Bureau
Branch Office

収入印紙貼付台紙
Revenue Stamp Affixing Sheet



清算終了承認書の例

Example of Written Approval of Completion of Liquidation

〇〇合同会社清算終了承認書

Written Approval of Completion of Liquidation of 〇〇 LLC

- 1 当会社の清算は、別紙清算計算書のとおり終了したことを承認する。

We hereby approve the conclusion of the liquidation of the Company as presented in the attached Statement of Liquidation.

令和〇年〇月〇日

[Month] [Day], [Year]

〇〇合同会社

〇〇 LLC

社員 ○ ○ ○ ○

Member ○ ○ ○ ○

同 ○ ○ ○ ○

Member ○ ○ ○ ○

同 ○ ○ ○ ○

Member ○ ○ ○ ○

清算計算書の例

Example of Statement of Liquidation

(一例です。会社の実情に合わせて作成してください。)

(This is just one example. Please prepare according to your company's actual situation.)

清 算 計 算 書
Statement of Liquidation

1	借入金	〇〇円	令和〇年〇月〇日返済
	Borrowings	〇〇 yen	Repaid on [Month] [Day], [Year]
1	買掛金	〇〇円	同
	Accounts payable	〇〇 yen	Repaid on [Month] [Day], [Year]
1	営業什器一切を金〇〇円と評価し、〇〇〇〇へ売却		
	All business fixtures were assessed at 〇〇 and sold to 〇〇〇〇		
1	売掛金	〇〇円	令和〇年〇月〇日取立済
	Accounts receivable	〇〇 yen	Collected as of [Month] [Day], [Year]
	差引	金〇〇円	残余財産
	Net Amount	〇〇 yen	Residual Assets

残余財産の処分は、次のとおりである。

Residual assets shall be disposed as follows.

清算費用 金〇〇円

Liquidation expenses 〇〇 yen

残余金は、出資額に応じ分配した。

Residual funds were distributed in accordance with the contribution amount.

上記のとおり清算しました。

We have performed liquidation as described above.

令和〇年〇月〇日

[Month] [Day], [Year]

〇〇合同会社

〇〇 LLC

清算人 〇 〇 〇 〇

Liquidator 〇 〇 〇 〇

委任状の例

Example of Power of Attorney

委 任 状
Power of Attorney○県○市○町○丁目○番○号
○-○, ○-chome, ○- street, ○- city, ○- prefecture○ ○ ○ ○
○ ○ ○ ○

私は、上記の者を代理人に定め、次の権限を委任する。

I hereby designate the abovenamed person as an agent and delegate the following authority to them.

- 1 当会社の清算結了の登記を申請する一切の件
Any and all matters relating to applying for the registration of the completion of the liquidation of the Company
- 1 原本還付の請求及び受領の件
(注) 原本還付を請求する場合に記載します。
Request for the return of originals and the receipt thereof
(Note) When requesting the return of originals, this information should be stated.

令和○年○月○日
[Month] [Day], [Year]○県○市○町○丁目○番○号
○-○, ○-chome, ○- street, ○- city, ○- prefecture
○○合同会社
○○ LLC
清算人 ○○○○ ⑩ (注)
Liquidator ○○○○ [SEAL] (Note)(注) 清算人が登記所に提出している印鑑を押印してください。
(Note) The seal impression submitted by the liquidator to the registry office should be affixed.